

OKLAHOMA ARMY NATIONAL GUARD VACANCY ANNOUNCEMENT



OFFICER DIRECT APPOINTMENT ANNOUNCEMENT #: 23-03

****Must be a current member of the Oklahoma National Guard****

****Position is Traditional (M-Day) Only****

POSITION: Interservice Physician Assistant Program (IPAP) to Army Medical Specialist Corps Officer		Maximum Rank/Grade to apply for Direct Appointment as 2LT/O1: NA	Minimum Rank/Grade to apply for Direct Appointment as 2LT/O1: NA
MOS/AOC: 65D	Unit/Location: Multiple locations in Oklahoma	Opening Date: 01 October 2022	Closing Date: 31 January 2023

POSITION DESCRIPTION: At the operational level, the qualified licensed Physician Assistant's (PA) main duty is to maintain the health, welfare and readiness of the service members of their unit or battalion. PA's serve as the primary care manager and must ensure that the Soldiers of their battalion are medically ready for worldwide deployment to austere environments. The PA must be prepared to provide care in austere and constrained environments with limited logistical resources. The PA assesses or evaluates healthy, injured, or ill Soldiers and conducts in-depth assessment of functional status, acuity level, prognosis, and assesses the need for treatment services and referred resources. The PA is responsible for acquiring and demonstrating clinical expertise and knowledge of health care programs to improve the quality of patient care and to facilitate compliance with internal and external requirements, protocols and standards. The PA teaches and notifies Soldiers of necessary preparation and medication to be administered prior to treatment. The PA is the planner, supervisor and oversight of medical training and of the 68W combat medics within the combat medic platoon or section; and overall management of the battalion Combat Lifesaver (CLS) program. Utilizes a team process approach with the Army Nurse Case Managers on communication, collaboration, coordination, and Soldier focused care to review, evaluate, and initiate medical profiles, line of duty investigations, medical screenings and medical board processes.

PREFERRED APPLICANTS WILL POSSESS THE FOLLOWING ATTRIBUTES: Must be able to operate in clinical, deployed, and field settings; have strong interpersonal relations, critical thinking, problem solving and collaboration with other medical personnel. Must be able to communicate effectively with command teams at the company and battalion levels, fellow healthcare providers and specialists, noncommissioned officers (NCOs), Soldiers, and patients; Must display Military Professional Ethics and ethical decision-making at all times to include on/off duty, garrison and austere field conditions. Must be able to demonstrate personal skills in operations and communications, to include oral and written communication such as presentation briefs, providing feedback and effective listening; evaluate and develop junior leaders, and consistently prepare to transition with each level of military education agreeable with their next rank and position.

PREFERRED ATTRIBUTES CONTINUED:

have deployment experience or the ability to deploy in support of worldwide operations in accordance with AR 40-501; be able to operate independently, with or without direct physician supervision; be a lifelong learner and have an interest in keeping up to date on the latest research and best practices in clinical and prehospital medicine; have or develop a high level of knowledge and expertise in Tactical Combat Casualty Care (TCCC); have the knowledge and ability to train and supervise 68W combat medics and combat lifesavers as well as other allied and ancillary health specialists.

NOTICE: This packet is for nomination for Direct Appointment ONLY. Nomination does not guarantee that the selected Soldier will be appointed as an Officer in the OKARNG. The Adjutant General is final approval authority for all nominees. Upon nomination, selectee(s) must be accepted by IPAP and additionally apply for appointment through the United States Army Recruiting Command (USAREC) Medical Accession Board and be approved by the Federal Recognition Board (FRB).

MANDATORY REQUIREMENTS AT TIME OF APPLICATION:

See page 3 for initial required documents and Fiscal Year 23 IPAP announcement for all required educational courses and military requirements.

SPECIAL INSTRUCTIONS:

1. Applicants should review the Fiscal Year (FY) 2023 Army National Guard Interservice Physician Assistant Program (IPAP) Announcement for program specific requirements.
2. Partial or incomplete applications will not be accepted.
3. Applications will be prescreened prior to a nomination board. Applicants not meeting the listed requirements in the FY 2023 IPAP Announcement will be notified by mail of packet disapproval. All others will be contacted to appear in person at a nomination board in Oklahoma City, OK; date and time to be determined.
4. Current AGR's may apply; however, if nominated and approved by USAREC and the FRB, they MUST resign from the AGR program in order to accept their commission.
5. Current Technician Soldiers may apply; however, if nominated and approved by USAREC and the FRB, J1/HRO approval is required prior to commissioning.
6. No promise of unit of assignment or regional location of assignment is made. If nominated and approved by USAREC and the FRB, Soldiers will be assigned based on the needs of the Oklahoma Army National Guard.

EQUAL EMPLOYMENT OPPORTUNITY: All applicants will receive consideration without regard to, race, color, national origin, creed, religion, marital status, or other non-merit reasons not interfering with membership in the Army National Guard or performance of required duties.

HOW TO APPLY: Contact CPT Jordan R Bennett, 405-228-5052 jordan.r.bennett.mil@army.mil. Once initial documents are submitted, completed checklist will be sent with all required documents for IPAP packet submission.

Officer Direct Appointment Announcement 23-03

- (1) _____ DA Form 705 (most current, highly encouraged within 6 months)
- (2) _____ DA Form 5500/5501 (if applicable)
- (3) _____ Typed Letter of Intent (signed and dated)
- (4) _____ CV (see format, ENCL 6)
- (5) _____ Immediate Supervisor Recommendation
- (6) _____ Commander Recommendation
- (7) _____ PA Recommendation (UF601-37.11, ENCL2) ****Must state 80 hours****
- (8) _____ Transcript Copies (Must be Official Transcripts not issued to student. For electronic send to jordan.r.bennett.mil@army.mil. For US Postal mail to CPT Jordan Bennett, 2550 N. Air Depot Blvd, Midwest City, OK 73141-1405)

If Applicable:

- (9) _____ GT Scores (Enlisted Only; Reference AR 601-20 for minimum score)
- (10) _____ DA 330, Language Proficiency (for whom English is not their primary language)
- (11) _____ DA Form 1059 for BOLC (Officers only; must be BOLC complete in current branch before the start of IPAP. If not BOLC complete, include ATRRS reservation)

NOTE: Please ensure that all required documents on the checklist are included with your application. Incomplete applications will not be considered.

**Fiscal Year 2023
Army National Guard
Interservice Physician Assistant Program (IPAP)
Announcement**

- A. AR 40-501 (Standards of Medical Fitness), 27 June 2019.
 - B. AR 601-20 (The Interservice Physician Assistant Training Program), 14 August 2009.
 - C. AR 600-9 (The Army Body Composition Program), 16 July 2019.
 - D. AR 135-100 (Appointment of Commissioned and Warrant Officers of the Army), 01 September 1994.
 - E. AR 135-101 (Appointment of Reserve Commissioned Officers for Assignment to Army Medical Department Branches), 15 February 1984.
 - F. AR 350-1 (Army Training and Leader Development), 10 December 2017.
 - G. AR 601-100 (Appointment of Commissioned and Warrant Officers in the Regular Army), 21 November 2006.
 - H. AR 670-1 (Wear and Appearance of Army Uniforms and Insignia), 26 January 2021.
 - I. DoDI 6000.13 (Accession and Retention Policies, Programs, and Incentives for Military Health Professions Officers (HPOs)), 30 December 2015 (Change 1, 3 May 2016).
 - J. DoDI 6130.03 (Medical Standards for Appointment, Enlistment, or Induction into the Military Services, 4 September 2020.
 - K. MILPER Message Number 22-251 (Fiscal Year (FY23) Interservice Physician Assistant Training Program Application), 7 July 2022.
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- 1. This announcement will expire NLT 06 July 2023.
- 2. Purpose: This message is the FY23 announcement of the Interservice Physician Assistant Program (IPAP) board and to seek applications from Army National Guard (ARNG) enlisted, commissioned officers, and warrant officers.
 - a. This message seeks applications for IPAP classes that start in January, April, and August 2024 at the Medical Center of Excellence (MEDCoE) located at Joint Base San

Antonio – Fort Sam Houston (JBSA), Texas. The IPAP class that starts in January will report to JSBA in November 2023.

b. Enlisted students selected for this training will attend in an officer candidate status and will be accessed into the Army Medical Specialist Corps (SP) as commissioned officers upon successful completion of the training, including successful completion of the National Commission on Certification of Physician Assistants (NCCPA).

c. All selected enlisted applicants must have successfully completed the Basic Leadership Course (BLC) 120 days prior to reporting to JBSA for the IPAP class.

d. All enlisted applicants must complete Military Occupational Specialty (MOS) training prior to application.

e. Warrant officer students will attend in their current warrant officer grade and will be accessed into the SP Corps as commissioned officers upon successful completion of the training, including successful completion of the NCCPA.

f. Commissioned officer students will report with their current branch and current rank held. Accession into the SP Corps, with an updated date of rank in accordance with (IAW) DODI 6000.13, will be processed by the State upon successful completion of the program.

g. All commissioned and warrant officer applicants must have successfully completed their initial entry level training prior to the start of IPAP (i.e. BOLC complete).

h. Applications from other services for National Guard seats will not be accepted for the FY23 board.

i. ROTC cadets, to include U.S. Army Military Academy cadets, while in cadet status are not eligible to apply for IPAP.

j. Civilian personnel are not eligible to apply for IPAP.

3. Responsibilities:

a. Addition to AR 601-20 1-4d. Unit commanders and immediate supervisors will interview and provide specific recommendations on applicants under their control and/or supervision. Recommending Physician Assistant (PA) will interview and provide specific recommendations on applicants under their control and/or supervision. Physician Assistant recommendations must use USAREC Form 601-37.11 and include documentation of at least 80 hours of shadowing; although, more shadowing time is recommended. Applicants without access to a Physician Assistant may request approval for 80 shadowing hours with a healthcare professional other than a Physician Assistant by email to the ARNG IPAP program manager.

b. Specialty Branch Managers/AMEDD Recruiters will ensure all packets are completed correctly before submitting to the ARNG IPAP program manager.

c. Applicants will work with their Specialty Branch Managers/AMEDD Recruiters and not contact the ARNG IPAP program manager directly.

d. Specialty Branch Managers/AMEDD Recruiters and applicants will use the following documents to complete packets:

- (1) Application Checklist (Encl 1)
- (2) Sample CV (Encl 2)
- (3) USAREC Form 601-37.44 - Academic Worksheet (Encl 3)
- (4) USAREC Form 601-37.11 - PA Recommendation (Encl 4)
- (5) DA 160 – Application for Active Duty (Encl 5)
- (6) MILP Statement Example (Encl 6)
- (7) Security Clearance MFR Example (Encl 7)
- (8) Application Memorandum (Encl 8-10)
- (9) Tab Samples (Encl 11)

4. Program Information:

a. Ineligibility (Clarification to AR 601-20 2-1):

(1) Applicants with over 10 years total active federal service (AFS) as of 01 March 2023 are not eligible to apply. An exception to policy may be requested by the State to the ARNG IPAP program manager.

(2) Clarification to the AR 601-20 2-1(3)(b) (enlisted applicants only): per AR 601-100 para.1-9, an original appointment as a commissioned officer in the ARNG must occur prior to age 42. Age waivers will be considered on a case by case basis (age waivers may be requested by the State to ARNG-HRH at NGB).

(3) All applicants with a P2 profile (except hearing and eyes) are ineligible to apply for IPAP. An exception to board may be requested for P2 in P, H, or E categories only. In order to request an exception to board, recruiters must send medical waivers that have been approved* by ARNG-CSG at NGB to the IPAP program manager for submission to the IPAP Director. Waivers for program attendance will only be

considered for P2 in the P, H, or E categories. No exceptions will be authorized for applicants with a P2 in the U, L, or S categories.

*NOTE: ARNG-CSG medical waiver approvals are for commissioning (completed through MATS). They are not IPAP program attendance waivers. Applicants must first obtain the ARNG-CSG medical waiver for commission and then request the IPAP program attendance waiver through the IPAP program manager.

(4) Clarification to AR 601-20 2-1.b: Applicants with a temporary profile are ineligible to board. An exception to board may be requested by the State to the IPAP program manager.

b. Basic prerequisites: Updates can be found on the U.S. Army Recruiting Command IPAP website at <https://recruiting.army.mil/armypa/>.

(1) Soldiers in the ARNG will not request to transition to Regular Army (RA) prior to completing their ARNG service obligation for attending IPAP.

(2) Change to AR 601-20 2-2.m (1): Applicants must have a minimum cumulative grade point average (GPA) of 2.5 and a minimum GPA of 3.0 for all science courses. The science GPA will include science courses completed within 8 years of the start of IPAP (courses completed Fall 2016 and after) as determined by the IPAP affiliated university. Applicants must meet all GPA requirements by application deadline, 01 March 2023. Minimum GPA requirements are not waivable and must be met at time of application. Coursework completed after 01 March 2023 will not count towards the GPA. A list of courses that count towards the science GPA can be found under Additional Resources at <https://recruiting.army.mil/armypa/>.

(3) There is no academic delay for ARNG.

(4) All applicants must complete the following mandatory pre-requisite coursework either in-residence or online from a regionally accredited university or college:

(a) 3 semester hours of Human Anatomy or Anatomy and Physiology I.

(b) 3 semester hours of Human Physiology or Anatomy and Physiology II. If taking Anatomy and Physiology I, applicant must take Anatomy and Physiology II.

(c) 3 semester hours of College Algebra or higher level math course. Statistics will not count.

(d) 3 semester hours of Psychology. Introductory courses will count.

(e) 6 semester hours of General Chemistry or higher level chemistry course. Introductory courses will not count.

(f) 6 semester hours of Humanities.

(g) 6 semester hours of English (must include 3 semester hours of composition or writing). The College Level Examination Program (CLEP) English Composition test will be considered for English I and II. Applicants must score above 50 to receive 6 semester hours of English.

(5) Applicants must complete all mandatory science courses (Anatomy, Physiology, and General Chemistry) within 8 years of the start of IPAP (courses completed Fall 2016 and after); recommend within 5 years. Credit for MOS-related training are as follows: 68K (lab technicians) will receive 6 hours of General Chemistry credit; 18D (Special Forces medics), 68WM6/68C (Licensed Practical Nurses), 38BW4 (Special Operations Civil Affairs Medical Sergeants), and 68W with the W1 skill identifier will receive 3 hours of Human Anatomy credit. These applicants must have completed their training within 8 years of IPAP (Fall 2016 and after) to be accepted.

(6) The Medical Terminology course must be completed within 5 years of reporting to IPAP (Fall 2019 and after) by either taking the military correspondence course or a college class. The military correspondence course can be found on ALMS by searching for Basic Medical Technology. Recommend meeting requirement through college course if applicant has no medical background at time of application.

(7) Highly recommend applicants take labs with mandatory science courses: Anatomy, Physiology, General Chemistry. Highly recommend applicants take labs with any additional science courses to include but not limited to: Biology, Microbiology, Biochemistry, and Organic Chemistry. Also, highly recommend Sociology.

(8) Grade replacement is not accepted for applicants applying to for the IPAP FY23 board.

(9) For questions regarding academics that are not clear in the regulation or this announcement, the interested applicant must contact the University of Nebraska medical Center via email at cahpadmissions@unmc.edu.

(10) Tuition assistance memos are provided by the University of Nebraska. Applicants can request a memo by completing the academic worksheet link on the IPAP website (recruiting.army.mil/armypa).

(11) Applicants must complete the online IPAP registration through UNICAS for the University of Nebraska Medical Center (UNMC), at <http://ipap.liaisoncas.com>. Online registration will be open from 01 October 2022 through 01 March 2023. The online registration is mandatory for all interested applicants and is in addition to sending a packet to the IPAP program manager. Applicants must ensure UNMC has received all their transcripts and their online application. If the UNMC application is not completed, the IPAP packet will not be boarded.

(12) Applicants must submit an official transcript from every university/college they have attended in their packet.

(13) Students selected for IPAP are expected to bring a copy of all transcripts with them when reporting to JBSA, TX.

(14) All applicants must include a complete physical in their packet on DD Form 2807-1 and DD Form 2808. The physical must be within 12 months of the June 2023 board. Official results of the urine drug screen (UDS), alcohol blood test (ETOH), human immunodeficiency virus blood test (HIV), and urinalysis (UA) must be included in the packet. Females are required to include the result of a recent human chorionic gonadotropin test (i.e. Pregnancy test). Applicants must also include a scanned copy of their audiogram (i.e. Hearing test). All enlisted applicants must meet commissioning standards IAW AR 40-501, chapter 2 and DODI 6130.13. All officers must meet retention standards IAW AR 40-501.

(15) Age, age in grade, and civil conviction waivers are processed through the State OPM to ARNG-HRH at NGB IAW AR 601-100, AR 135-100, AR 135-101, AR 40-501, NGR (AR) 600-100, and ARNG policy. DODMERB and physical exams conducted at Medical Detachments will be conducted IAW PPOM 20-005. Medical waivers are processed through MATS. Once approved, a program attendance waiver must be obtained (see paragraph 4.a.(3) above).

(16) All applicants must take the Scholastic Aptitude Test (SAT) within 5 years of the FY of application (01 March 2018 or after). Applicants must score a minimum of 450 in both the reading and math section with a cumulative score of at least 1000. The SAT also needs to be taken early enough to ensure receipt of results NLT 11 March 2023. Allow a minimum of 8 weeks for the College Board to grade the examination. SAT scores must be sent directly to USAREC by including code '3994' on your SAT scantron document and may be submitted as soon as 01 October 2022, but NLT 11 March 2023 (No Exceptions and Non-waiverable). The last available SAT date noted on the College Board website <https://www.collegeboard.org> is 11 March 2023. Graduate Record Exam (GRE) will not fulfill the SAT requirement. American College Testing (ACT) will not fulfill the SAT requirement.

(17) ALL applicants must take the Physician Assistant College Admissions Test (PA-CAT). The PA-CAT also needs to be taken NLT 01 March 2023. Allow a minimum of 8 weeks for the test results to reach USAREC. Registration for the exam can be found at <https://www.pa-cat.com>. Scores must be sent directly to USAREC by selecting U.S. Army National Guard as the program during registration.

(18) All applicants must provide a memorandum signed by their unit security manager validating their secret clearance or interim clearance within their application. All applicants need a minimum of an interim clearance granted by the

application deadline of 01 March 2023 in order to apply (No Exceptions and Non-waiverable).

(19) All applicants must pass height and weight standards IAW AR 600-9 and pass a record Army Combat Fitness Test (ACFT) to apply. Applications must pass height and weight standards and take a record ACFT upon arrival at JBSA, TX. If these requirements are not met, the applicant may be removed from the program.

(20) No DA photo will be required for the application packet.

c. Application deadlines: ARNG application checklist and sample documents can be found attached within this document.

(1) Once the State AMEDD recruiter has the required packet documents, the State AMEDD recruiter will submit the completed document packet using the DoD SAFE at <https://safe.apps.mil/> NET 01 October 2022 and NLT 01 March 2023 or they will not be processed. Files will be sent to both matthew.a.fuhrhop.mil@army.mil and shayla.n.ray2.mil@army.mil. Senders should click request an automatic notification during receipt. In the note box type: FY23 IPAP Packet - applicant's LName, FName - applicant's State (ie: FY23 IPAP Packet – Smith, John – OH).

(2) Application packets should be in PDF format and in sequence as listed on the Application Checklist. Tab 1, Tab 2 and Tab 3 of the Application Checklist should each be a separate PDF document. Each document should be titled: applicant's LName, FName - Tab # (ie: Smith, John – Tab 1). Packets may be returned to the applicant if not in the correct format.

(3) Applicants must complete the online IPAP registration through UNICAS for the University of Nebraska Medical Center (UNMC), at <http://ipap.liasoncas.com>. Online registration will be open from 01 October 2022 through 01 March 2023.

d. Program description and service obligation:

(1) Update to AR 601-20 2-4 b(1): Didactic instruction (Phase 1) will be provided at the Medical Center of Excellence on JBSA, TX for a period of approximately 64 weeks.

(2) Update to AR 601-20 2-4 b(2): Clinical training (Phase 2) will occur at selected Army military treatment facilities for a period of approximately 52 weeks.

(3) Clarification to the AR 601-20 2-4 d(4): Commissioned officers will attend IPAP in their current officer grade held and 'detailed' into the SP Corps. Upon successful completion of Phase 2 training, eligible graduates are tendered an ARNG appointment as a commissioned officer in the SP Corps with their rank determined by their individual constructive service credit calculated IAW DODI 6000.13, Enclosure 3

and policy established by the OTSG. (One-half day of credit for each day of active commissioned service as a commissioned officer but not in the profession in which the person is being appointed and then day-for-day credit while participating in IPAP).

(4) Update to AR 601-20 3-1 e(3): The basic application memorandum for commissioned officers will consist of the following statement adjustments, "I understand that I will attend IPAP in my current officer grade held, and will be 'detailed' into the SP Corps. Upon successful completion of Phase 2 training, I may be tendered an ARNG appointment as a commissioned Officer in the SP Corps with a rank determined by my individual constructive service credit calculation IAW DODI 6000.13 and policy established by OTSG. (One-half day of credit for each day of active commissioned service as a commissioned officer but not in the profession in which I am being appointed and then day-for-day credit while participating in IPAP)."

(5) While attending IPAP, students will be assigned to B Company 187th Medical Battalion for command and control. B Company will be responsible for in/out processing, personal finances, UCMJ authority, academic tracking, and enforcement of program policy.

(6) Officers will be under the control of their State for promotions while attending IPAP.

(7) ARNG IPAP students will incur a 6-year service obligation to the ARNG.

(8) IPAP graduates are not eligible for an incentive until their 6-year obligation has been fulfilled.

(9) All enlisted Soldiers attending IPAP will be required to attend BOLC-A Direct Commission Course (DCC) and BOLC-B (Phase I DL, Phase II Resident) upon successful completion of IPAP.

e. Milestones in processing applications:

(1) Effective upon publication of this message, applications will be accepted if submitted between 01 October 2022 and 01 March 2023.

(2) Applicants must include all required documents in their packet on the initial submission NLT 01 March 2023. Applicants must ensure that their State AMEDD Recruiter's global email address is on their checklist. Upon receipt of an incomplete packet, the applicant and their State AMEDD Recruiter will be notified of the inability to process the packet. Incomplete packets will not be boarded.

(3) All documents within an applicant's packet must be dated within 12 months of the June 2023 board.

(4) Failure to disclose information within one's application upon submission may lead to administrative removal.

(5) Applicants must complete the UNMC online IPAP registration through UNICAS, at <http://ipap.liaisoncas.com>. Online registrations will be open from 01 October 2022 through 01 March 2023. The online registration is mandatory for all interested applicants and must be submitted even if applicant is pending transcript receipt from all the colleges/universities they attended (No Exceptions and Non-waiverable). Applicants must ensure UNMC has received all their transcripts and their online application. If this application is not completed, the packet will not be boarded. Upon notification that an applicant is ineligible based on the UNMC's academic evaluation, the applicant and their State AMEDD Recruiter will be notified of the inability to process the packet.

(6) Selections will be announced by ARNG Chief Surgeon's Office via a memorandum after June 2023. Seats will be assigned IAW the instructions provided in the selection notification memo following the board.

5. Inquiries and assistance:

a. For inquiries and assistance, contact the State AMEDD Recruiter. For State AMEDD Recruiter information contact ng.ncr.ngb-arng.mbx.arng-hrr-specialty-branch-accessions@army.mil.

b. If multiple attempts to contact the State AMEDD Recruiter have failed, please contact the ARNG IPAP program manager below.

MAJ Matthew A. Fuhrhop
ARNG IPAP Manager
ARNG Student Advisor
Medical Center of Excellence
matthew.a.fuhrhop.mil@army.mil