



OKLAHOMA AIR NATIONAL GUARD
ACTIVE GUARD RESERVE (AGR)
TOUR VACANCY ANNOUNCEMENT # 01-25

AIRCRAFT MECHANIC SUPERVISOR

OPEN DATE: 6 OCT 24	CLOSING DATE: OPEN UNTIL FILLED
UNIT/DUTY LOCATION: 138 AMXS, Tulsa, OK	COMPATIBLE AFSC: 2A373/2A390
MINIMUM GRADE: E-7	MAX GRADE: E-8
OPEN TO MEMBERS OF THE 138 FW	RETRAINING AVAILABLE: NO

BRIEF DESCRIPTION OF DUTIES: Manages the Crew Chief Section on technical matters, leads a mission-focused maintenance effort and manages resources necessary to accomplish the mission. They provide necessary administration to manage assigned responsibilities and control maintenance through:

- Enforce procedures to prevent FOD and dropped objects 21-101
- Ensure adequate levels of supervision and manning are balanced across all shifts to safely and efficiently accomplish the mission
- Ensure deferred maintenance, Pilot Reported Discrepancy and back-ordered parts are properly managed
- NCOIC will ensure DIFMs are managed IAW AFI 23-101
- Monitor requirements for CTK special tools and SE and take necessary action to ensure availability as required IAW Chapter 8 21-101
- Manage additional duties, leaves, ancillary training, and rotate/assign manning across shifts to balance the workload and minimize negative impacts on the workforce
- Develop a yearly training plan for the section to facilitate squadron maintenance objectives and forward progression of all Airmen
- Monitors and enforces strict adherence to Technical Order manuals
- Review, evaluate, and take corrective action based on QA and other inspection reports
- Ensure aircraft -6 TO system, inspections, TCTOs and aircraft functional checks (except Isochronal (ISO), Phase (PH) Hourly Post-flight (HPO)) are accomplished as required to prevent overdue or over flight of equipment
- Review aircraft forms/MIS documentation for accuracy
- Fully understand actions required by the squadron under OPLAN 8010 or contingency plans.
- Recommend individuals for addition to the SCR to the Flight Supervision.
- Ensure timely and accurate aircraft status (for example discrepancies, WUC/LCN/ETIC, job completion) and configuration status is reported IAW AFI 21-103 to the Pro Super and Expediter
- NCOIC will ensure CANN aircraft is managed IAW AFI 21-101 Chapter 9

The Aircraft Section NCOIC will lead a focused effort concentrating on strict technical adherence. forward progression in training and mission accomplishment through a daily focused effort on production.

LENGTH OF TOUR: Initial tours will not exceed 3 years and constitutes the Probationary Period. Follow-on tour will not exceed six years and will not be extended beyond an enlisted Airman's Expiration Term of Service (ETS) or an Officer's Mandatory Separation date (MSD).

BASIC QUALIFICATIONS REQUIRED: In accordance with ANGI 36-101, *Air National Guard Active Guard Reserve (AGR) Program*, Para 12.2. Eligibility for AGR Tours: Individuals selected for AGR tours must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in DAFI 48-123, Medical Examination and Standards. They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour. Individuals transferring from Title 10 (Regular Air Force or Reserve Component Title 10 Statutory Tour) are not required to have a new physical unless the previous physical is over 12 months old at time of entry into AGR status. IAW DAFI 48-123 para11.10.2.1 applicants with a concurrent AGR assignment must have a current PHA on file. AGRs must have a current favorable adjudicated personnel security investigation that is commensurate with their currently assigned AFSC. Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. Individuals on a DD Form 469, Duty Limiting Condition Report at the time of AGR physical package evaluation will not be deemed medically qualified. Individuals may apply for AGR tours as long as they meet the aforementioned requirement and subsequently are medically cleared off any DLC/medical profile prior to starting a new AGR tour. An initial AGR order will

not be published prior to ensuring the selected applicant is off any duty limitations before starting their AGR tour. Application packets will be qualified based upon requirements listed in ANGI 36-101, *Air National Guard Active Guard Reserve (AGR) Program*, The Air Force Enlisted/Officer Classification Directory and eligibility requirements listed on this announcement. **Members will process through the AGR Continuation Board when serving on an initial AGR tour.**

PAY & ALLOWANCES/MAJOR BENEFITS: AGR personnel receive Base Pay, Basic Allowance for Subsistence, Basic Allowance for Housing; Full medical care in military treatment facilities for AGR member and partial medical care and TRICARE benefits for dependents of AGR member. All AGR personnel are required to participate in electronic funds transfer (EFT) for all payments as a condition of employment per PL 104-134, 26 July 1996, The Debt Collection Improvement Act of 1996.

ADDITIONAL INFORMATION: Applicants for E-8 positions must have completed the Senior Noncommissioned Officer Academy to apply. **When max grade is listed as: E-8, E-9, O-4 – O-6, grade availability is dependent upon state control grade availability.** Enlisted applicant's military grade cannot exceed the maximum military grade authorized. Over grade enlisted applicant must indicate, in writing, the willingness to be administratively reduced in grade when assigned to the position. Persons eligible for or receiving a federal retirement annuity are not eligible to apply. Restoration rights for Federal employees accepting AGR tours will be in accordance with Chapter 353, Federal Personnel Manual. AGR personnel are subject to the Oklahoma Code of Military Justice (OCMJ). AGR personnel are protected by Title VI, Civil Rights Act of 1964.

EQUAL EMPLOYMENT OPPORTUNITY: All applicants will receive consideration without regard to age, race, color, national origin, creed, religion, politics, marital status, or other non-merit reasons not interfering with membership in the Air National Guard or performance of required duties.

APPLICATION INSTRUCTIONS: Applications must be sent electronically by email to: amber.j.brown14.mil@army.mil. **Failure to submit all required documents as outlined below will result in your application not being considered for employment.** IAW ANGI 36-101, all applicants must submit:

1. NGB Form 34-1, *Application for Active Guard Reserve (AGR) Position*.
2. Current Virtual MPF RIP (within 30days).
3. Most recent *Report of Individual Fitness* from myFitness.
4. SF Form 181 (Race and Ethnicity Identifier)
5. AF FORM 422 Must be obtained and verified within 6 months from your Medical Group.
6. Resume Detailing Experience (Optional).

Please upload all documents, in the order as listed above, as one (1) pdf. Portfolio formats are accepted. The file and email subject line should read as: AGR Application: LastName, FirstName,VA#, JobTitle
EXAMPLE: AGR Application Doe, John, 86-22, Crew Chief

How to combine/merge a PDF:

1. Click Tools
2. Click Combine Files
3. Drag and drop your PDFs into the PDF combiner.
4. Rearrange individual pages or entire files in the desired order.
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How create a portfolio:

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3. Click Multiple Files
4. Click Create PDF Portfolio and Next
3. Drag and drop your PDFs into the PDF combiner.
4. Rearrange individual pages or entire files in the desired order.
6. Click 'Create!' to combine and download your PDF

If you have any questions, please contact SMSgt Amber Brown at 405-228-5255.