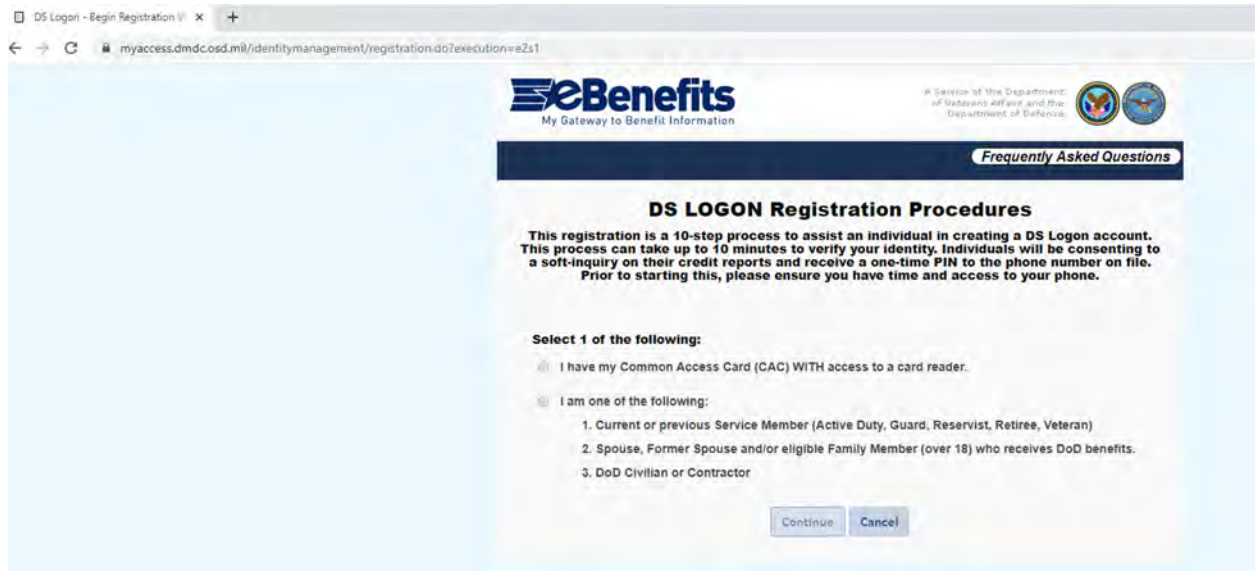


Access Personnel Records After Separation From the OKARNG

1. Establish DS Login (This login links DoD, VA and Tricare Systems)

Do this while your CaC is still active so you will be able to get a premium account.

Myaccess.dmdc.osd.mil



The screenshot shows a web browser window with the URL myaccess.dmdc.osd.mil/identitymanagement/registration.do?execution=e2s1. The page features the **eBenefits** logo and the text "My Gateway to Benefit Information". A navigation bar includes a "Frequently Asked Questions" link. The main heading is **DS LOGON Registration Procedures**. Below this, a paragraph states: "This registration is a 10-step process to assist an individual in creating a DS Logon account. This process can take up to 10 minutes to verify your identity. Individuals will be consenting to a soft-inquiry on their credit reports and receive a one-time PIN to the phone number on file. Prior to starting this, please ensure you have time and access to your phone." The registration options are listed under "Select 1 of the following:":

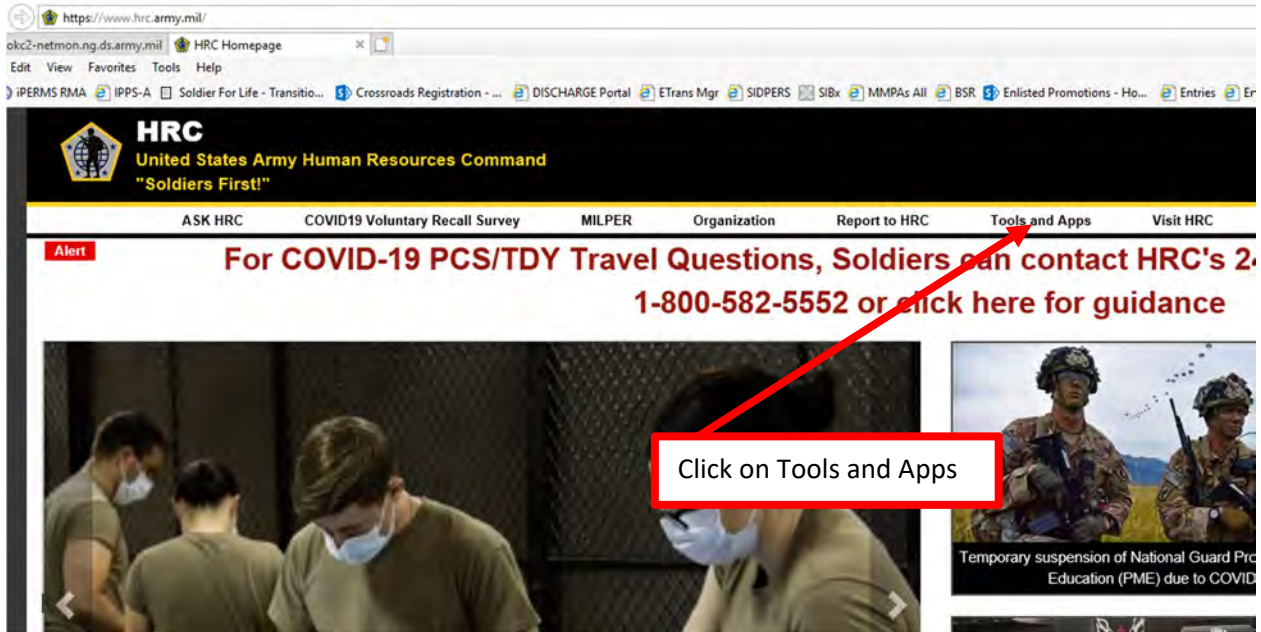
- I have my Common Access Card (CAC) WITH access to a card reader.
- I am one of the following:
 1. Current or previous Service Member (Active Duty, Guard, Reservist, Retiree, Veteran)
 2. Spouse, Former Spouse and/or eligible Family Member (over 18) who receives DoD benefits.
 3. DoD Civilian or Contractor

At the bottom of the form are "Continue" and "Cancel" buttons.

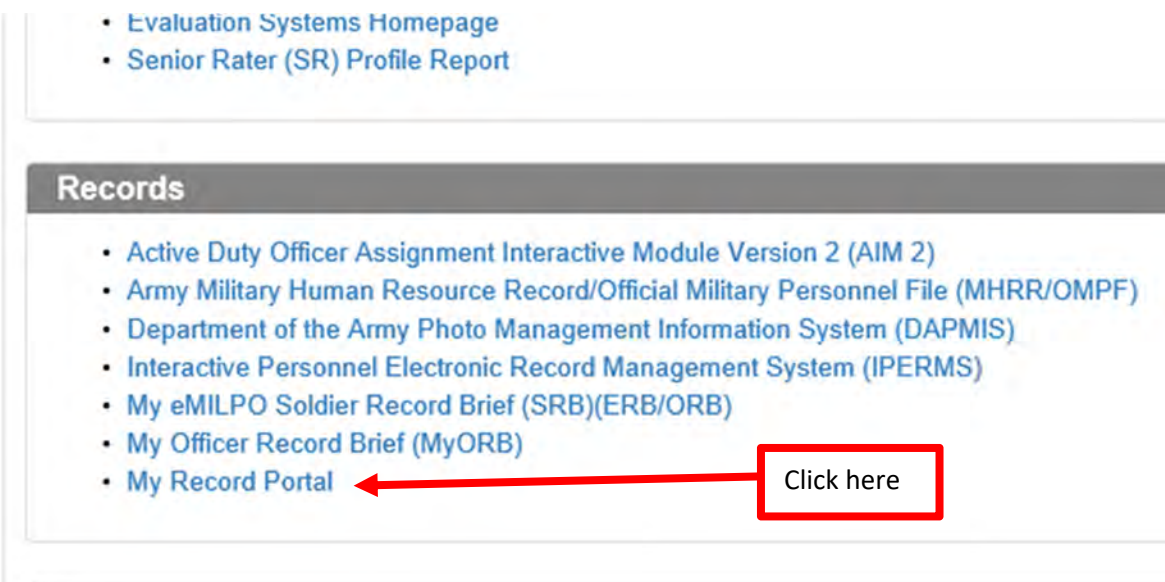
Complete the Registration!

2. You can access your personnel records through the Human Resources Command (HRC) website with your new DS Login.

www.hrc.army.mil



Scroll down to the Records Section and click My Record Portal.



This will open a new tab and click OK on the Attention Popup

https://www.hrcapps.army.mil/portal/

Tools and Applications Directory Portal - Login

PERMS RMA IPPS-A Soldier For Life - Transiti... Crossroads Registration - ... DISCHARGE Portal ETrans Mgr SIDPERS SIBx MMPAs All BSR

Click here to login with your newly created DS Login

WWW.HRCAPPS.ARMY.MIL
U.S. ARMY HUMAN RESOURCES COMMAND

My Record Portal Login

AKO Login:

Password:

[Use your CAC](#)

[Use your DS Logon](#)

Get your AKO account
Security & Privacy Notice

ATTENTION!

For those having trouble please try the following steps for your AKO password:

1. Log into AKO (if you have one)
2. Click on My Account
3. Click on the Clear button
4. Click the REGISTER button
5. Enter your CAC information

It will prompt you to obtain a Premium Level 2 account if you do not already have one.

https://www.hrcapps.army.mil/portal/DSLogon/DSLogonPopup.aspx - Internet Explorer provided by DoD

HUMAN RESOURCES COMMAND SOLDIER MANAGEMENT SYSTEM

Attention!

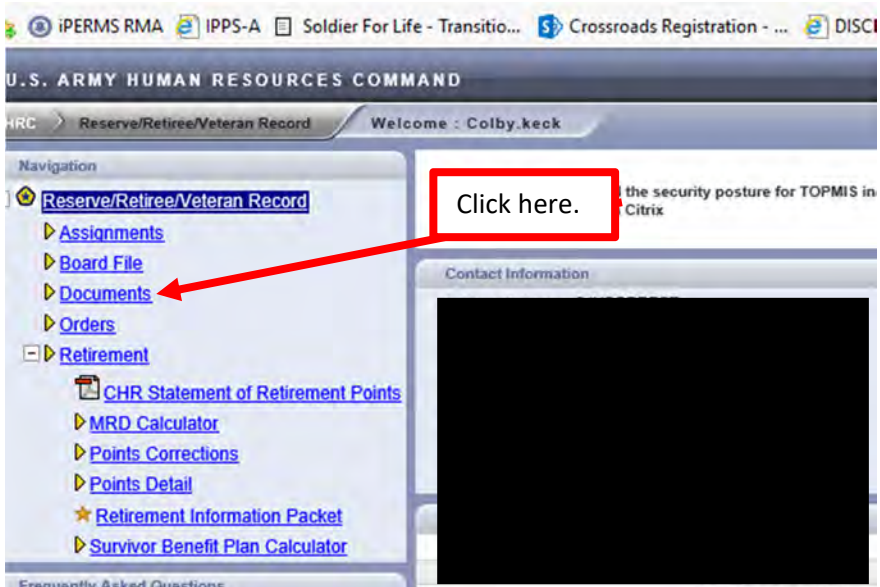
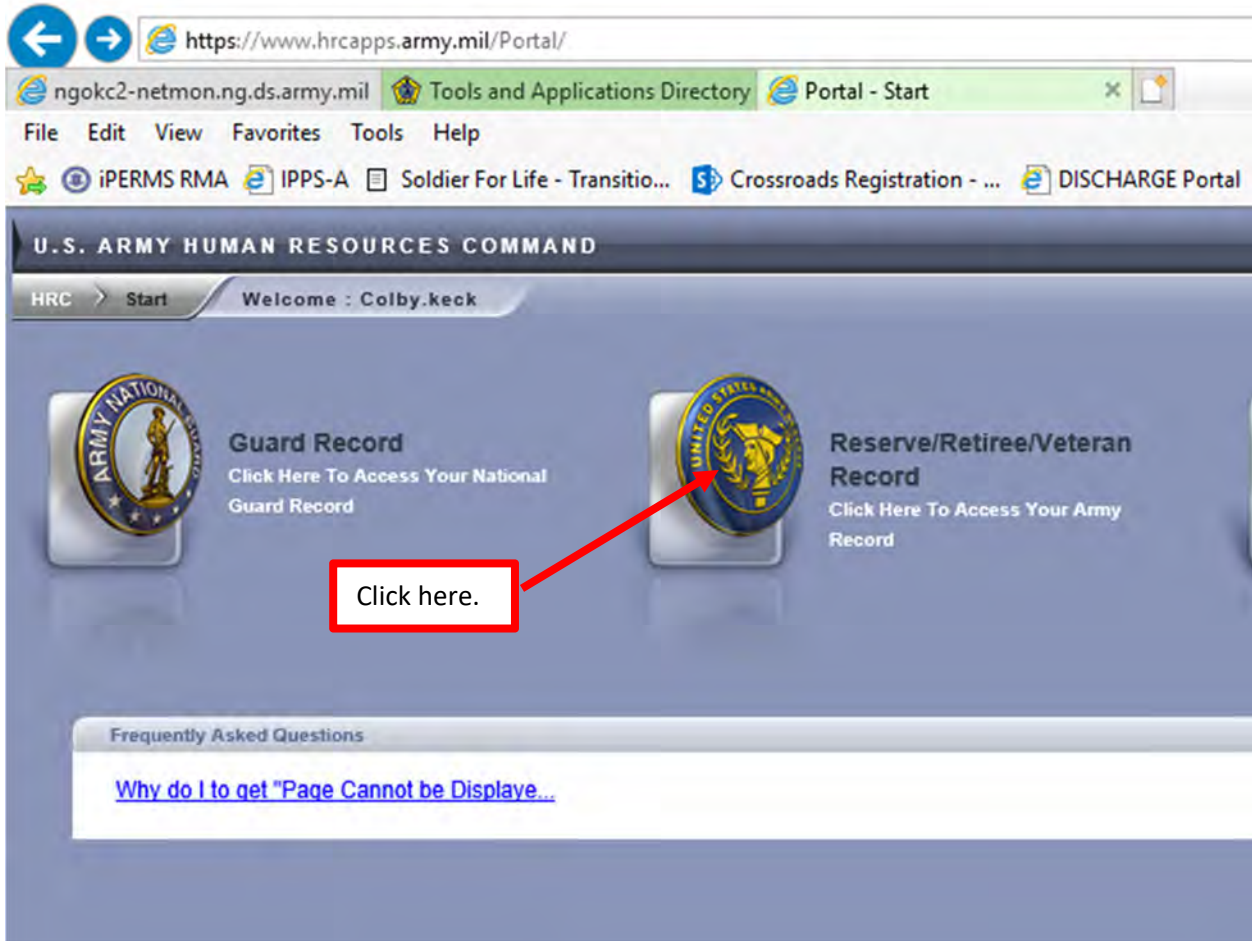
Access to this site requires a **DS Logon Premium (Level 2)** account.

For information on how to obtain a **DS Logon Premium (Level 2)** account, click [HERE](#) and look for the question "How do I upgrade my DS Logon Account to Premium (Level 2)?"

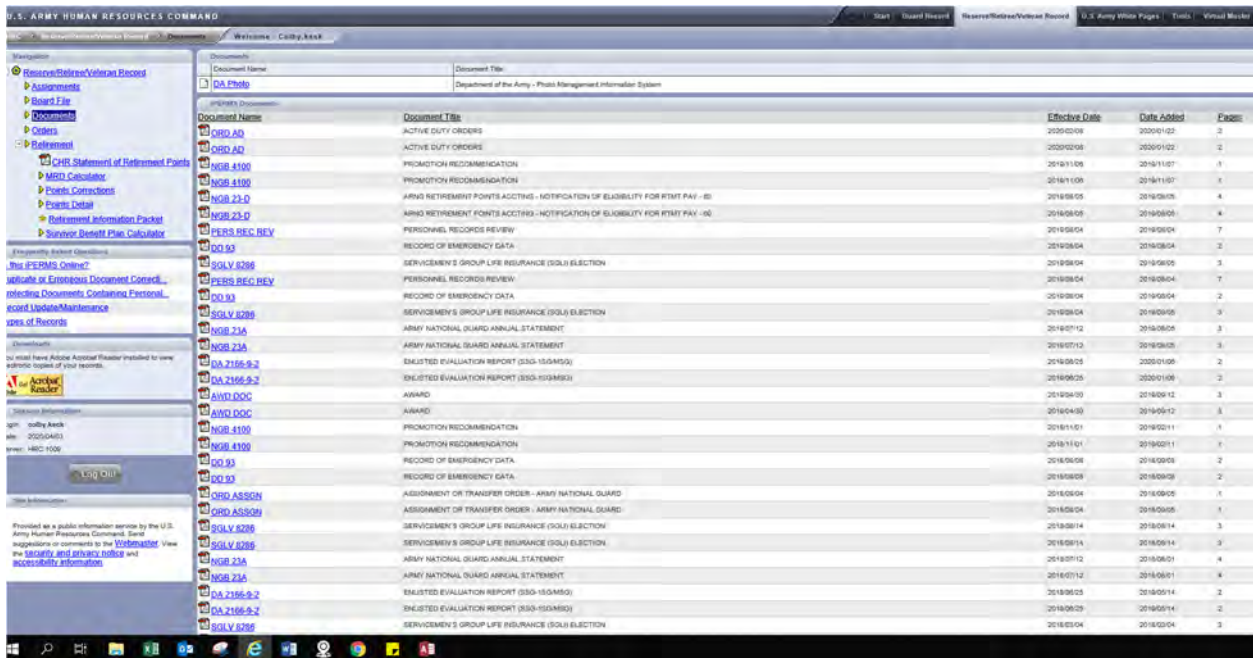
If you already have a **DS Logon Premium (Level 2)** account and wish to proceed, click the continue button below:

Otherwise, click the cancel button below to close this window:

After you have completed the login process, you should see either a Guard Record, a Reserve/Retiree/Veteran Record or both.



This is what your Personnel Record will look like in the HRC Portal.



As always, you can request a copy of your records from the Oklahoma Military Department Records Manager by calling (405) 228-5320 or mailing a Standard Form 180 or written request to the below address.

Oklahoma Military Department

ATTN: Records Manager

3501 Military Circle

Oklahoma City, OK 73111