

Required Documentation for Civil Conviction Waiver

- NGB 62-E; APPLICATION FOR FEDERAL RECOGNITION AS AN ARMY NATIONAL GUARD OFFICER OR WARRANT OFFICER AND APPOINTMENT AS A RESERVE COMMISSIONED OFFICER OR WARRANT OFFICER OF THE ARMY IN THE ARMY NATIONAL GUARD OF THE UNITED STATES

Fill out pages 1-3 only and sign the top of page 4.

- Soldier's Letter of Circumstance; Ensure the following information is mentioned in the letter:
 - (1) Describe the incident and the outcome
 - (2) How you've overcome this incident
 - (3) What you've accomplished since the incident
 - (4) Why would you be a good Officer in the Oklahoma Army National Guard
(Keep this letter to two pages if possible)
- Court Documentation; all court documents having to do with the incident/charge and any related fees/fines that were paid. The documentation needs to show that the fees/fines were paid.
- Three Recommendation Letters; Letters can be from your civilian job or from college leadership or professors, but you must have two letters from your current Change of Command (ie. Company Commander, Company 1SG, Battalion Commander, etc.)
- Official Transcripts; you must request them from the college you attended and have them sent to:

OKARNG RRB-OSM
2550 N. Air Depot Blvd
Midwest City, OK 73141

Submit above documentation to the Officer Strength Manager (OSM) for processing and submission.